



Re: Stairform , Manufacturer's Recommendations

Dear Sir's

Recently, from our observances on site and some problems encountered by one of our Clients, we take this opportunity to remind all our Clients of the following recommendations to ensure the best quality installation and performance from the "Stairform System".

Handling:

- ✓ When Crane lifting "Stairform" staircases in Packs from the delivery truck or from Storage use only Webbing Slings.
- ✓ Store Packs on Site to minimise handling.
- ✓ When Crane Lifting individual "Stairform" staircases for installation only lift from the lifting lugs welded to the soffit lining. (SWL = 500 Kgs.) DO NOT wrap chains around the risers.

Installation:

- ✓ Ensure the landing end stop placed between adjoining "Stairform" staircases is aligned with the face of the first riser of each Flight. If adjoining staircases are staggered then the end stop shall be aligned with the face of the first riser, which encroaches into the landing.
- ✓ Take particular care to ensure the face of the first riser of each of adjoining flights is in alignment. Any discrepancy shall be reflected in the Handrail link.
- ✓ All Standard Stringer Style Staircases are required to be propped at every 5th riser max. prior to pouring concrete.
- ✓ Staircases with "Cut-away" Stringers (To Step Profiles) are not as robust as the standard stringer style staircases and require to be propped at every 4th riser max. and suitable blocking shall be provided to brace the stringer side at this location.
- ✓ Any dimensional discrepancy, or similar, discovered on site, which does not allow the Staircase to be installed correctly, shall be reported to "Stairform" Office immediately. DO NOT MODIFY the "Stairform" on site without consulting with the "Stairform" Office. "Stairform" shall NOT accept any responsibility for any On-Site modifications preformed on any of it's products without "Stairform's" detailed instruction and written approval.

Finishing:

- ✓ We attach our recommended concrete finishing detail. Please take particular note of the finished level is to the fold at the base of the riser. DO NOT finish to the underside of the riser.
- ✓ At the completion of finishing the Concrete all excess concrete slurry on steel surfaces shall be removed.

We request you pass the above information on to all the relevant personnel on your site who are engaged in supervision, installation, handling and finishing of "Stairform" staircases.